



Pennsylvania Coalition for Representative Democracy

## Summer Internship Program

Dear Prospective Intern:

Are you a student leader looking for a professional experience to strengthen your resume? Do you want to work at one of the region's most dynamic museums and earn money in the process?

The Pennsylvania Coalition for Representative Democracy (PennCORD) is looking for summer interns to promote active citizenship among students in Southeast Pennsylvania. PennCORD, whose mission is to improve civic learning in our schools, is planning an exposition of opportunities for students to get involved in their communities, to be held in the fall.

We are looking for students who will be entering grades 11 or 12 in the fall of 2009 and who are interested in working with other high school students to organize and execute a "civic opportunities fair."

Summer interns will be responsible for conceptualizing and marketing the *Engage Yourself Expo*, enlisting local agencies to participate, recruiting students to attend, planning the logistics of the event, and hosting on the day of the fair. Additionally, interns will be engaged in various activities to promote professional development throughout the summer.

The internship will begin with an orientation on Monday, June 29<sup>th</sup> at the National Constitution Center and will continue through August 7<sup>th</sup>. The schedule is Mondays through Thursdays beginning at 9:00 a.m. and ending at 3:00 p.m. Each intern will receive a \$1000 stipend for their participation in the program, awarded in two installments, the second to come after the event is held.

Please send completed applications to:

**PennCORD Summer Internship Program**  
**National Constitution Center**  
**525 Arch Street, Philadelphia, PA 19106**  
or to [penncord@constitutioncenter.org](mailto:penncord@constitutioncenter.org)

Applications must be received by May 1, 2009. Please direct all inquiries to [penncord@constitutioncenter.org](mailto:penncord@constitutioncenter.org) or 215-409-6684.

Sincerely,

Joanna Weaver  
PennCORD Project Manager

### FOUNDING PARTNERS

Pennsylvania Governor's Office of the First Lady, [www.firstlady.state.pa.us](http://www.firstlady.state.pa.us)

National Constitution Center, [www.constitutioncenter.org](http://www.constitutioncenter.org)

Pennsylvania Department of Education, [www.pde.state.pa.us](http://www.pde.state.pa.us)

Pennsylvania Bar Association, [www.pabar.org](http://www.pabar.org)

**PennCORD c/o National Constitution Center**

525 Arch Street ★ Independence Mall ★ Philadelphia, PA 19106

t: 215.409.6684 ★ f: 215.409.6650 ★ [www.penncord.org](http://www.penncord.org)

## Summer Youth Internship Program Application

High school students entering grades 11 or 12 in the fall of 2009 are invited to apply. All sections must be typed or written *very* neatly. Please return completed application by May 1, 2009. Questions can be directed to [penncord@constitutioncenter.org](mailto:penncord@constitutioncenter.org) or 215-409-6684.

### Part 1

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Telephone: \_\_\_\_\_  
School: \_\_\_\_\_ Graduation Year: \_\_\_\_\_  
How did you learn about this program? \_\_\_\_\_

**On a separate sheet(s) of paper please complete the following:**

### Part 2

250 word limit (one typed page, double-spaced)

Why do you think it is advantageous to students to be involved in their schools and communities?

### Part 3

Limit your response to 5 sentences.

What qualities and experience do you have that make you an ideal candidate to serve as an intern in this program?

Discuss what it means to be part of a team. What qualities do you possess to be an effective member of a group of your peers?

### Part 4

Please include:

- a letter of recommendation from a teacher or administrator at your school
- a list of clubs/activities in which you are involved. Please include the years you participated

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Incomplete applications will not be considered.

Please return the completed application by May 1, 2009 to:

**PennCORD Summer Internship Program**  
c/o National Constitution Center  
525 Arch Street, Philadelphia, PA 19106  
or to [penncord@constitutioncenter.org](mailto:penncord@constitutioncenter.org)

*Applicants will be contacted by May 8, 2009*